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Wedding Planner Bundle



Checklists, budgets, guest list and timelines for your big day.

Print at 100% scale on A4 paper

12-Month Countdown Checklist

12 – 9 months to go

- ☐ Set the budget and agree who pays for what
- ☐ Draft the guest list
- ☐ Book the ceremony and reception venue
- ☐ Book photographer and videographer
- ☐ Start dress / suit shopping
- ☐ Research honeymoon options

8 – 6 months to go

- ☐ Order the wedding cake (tasting first!)
- ☐ Book music / DJ and florist
- ☐ Send save-the-dates
- ☐ Buy wedding rings
- ☐ Plan the ceremony details with your officiant
- ☐ Book transport for the day

5 – 3 months to go

- ☐ Order invitations and send them out
- ☐ Final menu tasting with caterer
- ☐ Book hair and makeup trial
- ☐ Plan seating arrangement draft
- ☐ Buy outfits for the wedding party
- ☐ Arrange accommodation for out-of-town guests

12-Month Countdown Checklist (continued)

2 – 1 month to go

- ☐ Final dress / suit fitting
- ☐ Confirm final headcount with caterer
- ☐ Apply for the marriage license
- ☐ Finalize the day-of timeline with vendors
- ☐ Prepare speeches and vows
- ☐ Pack for the honeymoon

Final week

- ☐ Confirm all vendors (call each one)
- ☐ Prepare the emergency kit (see page 9)
- ☐ Rehearse the ceremony
- ☐ Get plenty of rest - enjoy every moment!

Extra tasks:

- ☐
- ☐
- ☐

Wedding Budget Tracker

Total budget: _____ €

Category	Estimated €	Actual €	Deposit paid
Venue			☐
Catering			☐
Photography			☐
Dress & suits			☐
Flowers			☐
Music / DJ			☐
Rings			☐
Invitations			☐
Cake			☐
Transport			☐
Other			☐
TOTAL			

Guest List

Name	Side	Invite sent	RSVP	Meal choice	Table
		☐	☐		
		☐	☐		
		☐	☐		
		☐	☐		
		☐	☐		
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		☐	☐		

Vendor Comparison

Vendor	Service	Quote €	Rating (1-5)	Booked
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐

Notes on vendors:

Seating Plan Notes

Sketch who sits where - keep families together and separate the dance-floor avoiders from the party starters.

Wedding-Day Timeline

Time	Event	Responsible person

Emergency Kit Checklist

Pack a small bag with these - give it to your best man / maid of honour on the morning.

- ☐ Safety pins & sewing kit
- ☐ Stain remover pen
- ☐ Plasters / band-aids
- ☐ Painkillers
- ☐ Deodorant & perfume mini
- ☐ Hairspray & spare hair ties
- ☐ Tissues
- ☐ Breath mints
- ☐ Phone charger / power bank
- ☐ Cash & ID
- ☐ Spare shirt / tights
- ☐ Umbrella
- ☐ Snacks & water bottle
- ☐ Wedding-day contact list

Add your own:

- ☐
- ☐
- ☐

